Ohio Peace Officer Training Commission
Office 800-346-7682

SHOTGUN PROFICIENCY TESTING RECORD

Curriculum Code BAS-046

STUDENT NAME: _____ _____ _____
LAST NAME FIRST NAME M.I.

APPOINTING AGENCY: _____ OPEN ENROLLMENT _____
CHECK

SHOTGUN MAKE: _____ MODEL: _____ CALIBER: _____

		Enter **P** or **F** Only	
SPO	**ACTIVITY / TECHNIQUE**	**TEST #1**	**TEST #2**
#1	**DEMONSTRATE LOADING THE SHOTGUN**		
	Start in condition 4		
	Point the muzzle in a safe direction and visually and physically inspect the chamber and magazine tube to ensure the weapon is unloaded		
	Put the weapon in condition 3		
	Put the weapon in condition 2		
#2	**DEMONSTRATE UNLOADING THE SHOTGUN**		
	Keep the muzzle pointed in a safe direction with the safety on		
	Remove the round from the chamber		
	Push up the carrier		
	Cover the ejection port with either hand		
	With the fingers curled under the loading throat and forming a pocket at the ejection port, pull the action to the rear with a sharp motion		
	Rotate the weapon so the loading port is facing you		
	Depress the shell stops located inside the loading port		
	Guide the shell from the magazine tube, out of the loading throat, and into your hand		
	Repeat until the magazine is empty		
	Visually and physically inspect the chamber		
	Inspect the inside of the chamber, on the carrier, and in the magazine tube for shells remaining in the shotgun		
	Close the action by pushing the action handle forward		
	With the muzzle pointed in a safe direction, disengage the safety		
	Press the trigger in order to release the hammer spring		
#3	**DEMONSTRATE PROFICIENCY BY SHOOTING A PASSING SCORE ON THE QUALIFICATION STANDARDS**		
	Place shotgun in condition 3 and load the magazine tube with 4 rounds of buckshot		
	Stage 1 – Distance to Target 10 feet Stage 2 – Distance to Target 20 feet Stage 3 – Distance to Target 30 feet Stage 4 (slug) – Distance to Target 50 feet Proper unloading and clearing procedures		

CERTIFYING INSTRUCTOR(S) SIGNATURE(S) & OPOTC INSTRUCTOR:

INSTRUCTOR SIGNATURE:_____ OPOTC #: _____ EXP.: _____

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SCHOOL NAME: _____ SCHOOL NUMBER: _____

COMMANDER SIGNATURE: _____ DATE: _____

NO STAMPS / ORIGINAL SIGNATURES ONLY

OHIO PEACE OFFICER TRAINING COMMISSION
RANGE PROFICIENCY RECORD: SHOTGUN

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HITS IN THE PREFERRED AREA (**PA**) COUNT AS A PLUS ONE (+1)

HITS IN THE NON-PREFERRED AREA (**NPA**), BUT INSIDE OF THE TARGET OUTLINE ARE A ZERO (0)

ROUNDS NOT FIRED (NF) ARE A ZERO (0)

HITS OUTSIDE OF THE TARGET OUTLINE (**MISS**), OFF OF THE TARGET (**MISS**), FIRED OVER THE TIME LIMIT (**OT**) AND EXTRA ROUNDS FIRED (**ERF**) ARE A MINUS 1 (-1)

STAGE 1 PA: _____ NPA: _____ NF:_____ MISS: _____ OT: _____ ERF: _____

STAGE 2 PA: _____ NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____

STAGE 3 PA: _____ NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____

SLUG QUALIFICATION STAGE

STAGE 4 PA: _____ NPA: _____ NF: _____ MISS: _____ OT: _____ ERF: _____

TOTAL: _____ PASSING SCORE – 100% HIT

DATE TESTED: _____ PASSED: _____ FAILED: _____

INSTRUCTOR SIGNATURE:_____ OPOTC #: _____ EXP.: _____

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